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Integrated HQ of MoD (Army)
Quartermaster General's Branch
Canteen Services Directorate
West Block-III, Wing-III,
R K Puram, New Delhi-110066


No 95350/Q/DDGCS/Policy

17 Nov 2023

As per Distribution List

IMPLEMENTATION OF REVISED WORK FLOW ON AFD PORTAL

1. The workflow for processing demands placed by beneficiaries on AFD Portal (www.afd.csdindia.gov.in) is under revision. The revised workflow is enclosed as Appx.
2. The revised workflow is being implemented wef Dec 2023. Sales on AFD Portal will be closed wef 27 Nov (2230h) onwards for implementation of the revised workflow. Sales for Dec 2023 are likely to commence on 04 Dec 2023 and the Portal will not be accessible to URCs wef 01 Dec to 03 Dec 2023. Old demands created before 27 Nov 2023 will not be accessible to URCs post implementation of the revised workflow.
3. URCs nominated for sale of AFD-I items be directed to ensure that all demands are completed/ cleared by 30 Nov 2023 to avoid hassles for beneficiaries. Beneficiaries failing to collect their LS Orders by 29 Nov 2023 be contacted by the URCs and advised to collect the same on 30 Nov 2023.
4. It is also requested that the following instructions be disseminated to all URCs:-
 - (a) Revised workflow be displayed on URC notice boards for info of all beneficiaries.
 - (b) Beneficiaries be advised to desist from making payments to CSD before approval of the demand by the concerned CSD Depot.
5. The contents of this letter may please be disseminated to all units/ fmns and URCs or strict compliance please.


(Abhishek Sharma)
Lt Col
AQMG CS
for Brig CS

Enclosures: As above

Distribution List

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HQ Coast Guard (AD)
DGNCC (Lgs), DIAV

Copy to:-

- QMG Br (Interface B) - For information please.
- CSD HO -
 1. For info wrt. your letter No AFD/Work Flow/631 dated 13 Nov 2023.
 2. It is requested that all CSD Depots be dir to clear all demands by 28 Nov 2023 allowing two days for clearance by URC.

Appendix

(Refer CS Dte letter No 95350/Q/DDGCS/Policy dtl 1 Nov 23)

REVISED WORK FLOW : AFD PORTAL

